



The Yard at Llwyn Celyn

Hire Form

The Yard at Llwyn Celyn consists of a Bunkhouse (with a common room/kitchen), which sleeps 12 people and a Threshing Barn (with servery) with a maximum capacity of 25 people seated around a table or 40 seated in rows. Both parts of the building can be booked separately or together. There is a disabled access loo in both. There is also a separate Sheep Yard which is available as an outdoor workshop area.

Parking on site is available for a minibus and disabled users + loading/unloading. Other users are asked to park in the public parking area on the Forest Coal Pit Road and walk across the field.

Threshing Barn Rates	£ (inc. VAT)	Period	Comment
Threshing Barn hourly	12.00	Hour	
Threshing Barn Full day	80.00	Day	9am to 5pm
Threshing Half day	45.00	Half Day	4 hours b'n 9am to 5pm

Please fill out your details below and email to bookings@landmarktrust.org.uk. We will require a copy of your public liability insurance for any public or ticketed event and a copy of your risk assessment for any activities onsite.

Name	
Address	
Email address	
Telephone number	
Nature of Hire	
Date of hire	
Hours of hire	

Landmark Trust use

Risk Assessment received	
Public Liability Insurance documents received	

The Threshing Barn at The Yard, Llwyn Celyn

The Threshing Barn at The Yard is an event, educational and workshop space consisting of the hall, a mezzanine and a kitchen plus a WC (with wheelchair access).

Terms and conditions of use.

General

1.The hirer shall only use the premises or any part thereof for activities in the community/arts/heritage/history/education sector.

2.The Yard is not available for weddings, discos, or evening parties. The Hirer shall not allow:

Amplified music

Ball games

Dogs

Decoration of any kind Naked flames, fireworks, sky lanterns or campfires whether inside or out

Drones to be operated

Electric vehicle charging through the standard 13A sockets in the property

Firearms

Marquees and tents

Outside catering equipment (e.g. hog roasts, pizza vans, refrigerated trailers or catering kiosks)

Portaloos

3.The Yard does not have an alcohol licence. The hirer shall therefore be responsible for obtaining their own Temporary Event Notice (TEN) as may be needed for the sale of alcohol on the premises from MCC.

4.The Hirer shall not sublet or use the premises for any unlawful purpose or in any unlawful way and must only use the premises for the purpose stated on the Letting Agreement.

5.The premises shall not be let to persons promoting a private function for which tickets are sold, for personal gain, without prior approval from The Landmark Trust.

6.The Hirer will, during the period of hire, be responsible for the set up and take down of their event, the supervision of the premises, the fabric and contents, care and safety from damage (however slight), and changes of any sort.

7.No fixings are permitted into the walls or floors in any part of the building. The hanging of artwork or placement of sculptures and installations must be agreed with the Site Co-ordinator prior to booking. The installation of all artwork is the responsibility of the artist and their own equipment must be used.

8.At the end of the period of hire, the Hirer shall be responsible for leaving the premises and surrounds

in a clean and tidy condition and replacing all contents temporarily removed from their usual position.

The Landmark Trust will make an additional charge for any cleaning costs incurred by them.

Contract and warranties

9.When you make a booking you warrant that you are over 18 years old and accept full responsibility for all persons who will use the property during the period booked and you have read all the Terms & Conditions. You further warrant that, both in taking up your booking you and those who will use the property during the period booked will act in accordance with Government legislation, regulations and guidance in relation to Covid

Cancellation

10.If the Hirer wishes to cancel the booking less than two weeks before the date of the event and The Landmark Trust is unable to make an alternative booking, the fee will be forfeited.

11.We may cancel a booking at any time before the date on which it begins. We would expect to do this only for essential building work, an issue relating to Covid or if these conditions are not met in full.

Insurance

12.The Yard is covered by third party liability insurance. The hirer must arrange their own public liability insurance for any public and ticketed event. The Yard is not covered for theft or any injury sustained by the Hirer or their party. The hirer will be required to risk assess any activities they are performing or delivering on the premises and send this risk assessment to bookings@landmarktrust.org.uk prior to the period of hire.

Loss or damage

13.The Hirer shall be responsible for the cost of repair of any damage done to any part of the property or the contents of the building, which occur during the period of hire or by loss or damage caused by a third party (e.g. caterer) that they use. The Landmark Trust is not responsible for loss or damage to the hirers own equipment or art and display material and the hirer is responsible for the safe use of their own equipment with

risk assessments in place where necessary.

Payments

14.We accept Maestro (if issued in the UK), Visa, MasterCard, direct transfer and sterling cheques drawn on a UK bank. Cheques should be made payable to the Landmark Trust. All payments must be in sterling.

Safety Regulations

15.No additional light of any kind, beyond the ordinary lighting provided by The Landmark Trust, shall be erected or used without prior consent from The Landmark Trust.

16.The Hirer shall, on entry, ascertain positions of fire-fighting equipment. The Hirer shall be responsible as follows:

a) To ensure that the fire doors are kept clear at all times.

b) To ensure that the maximum number of persons permitted on the premises shall not exceed 40 (restricted in accordance with the Fire Authority's stipulation).

c) To take every possible action to ensure the hall is cleared in the event of a fire.

d) To ensure that no smoking takes place anywhere in the building or its surroundings.

Limitation of Liability

17.Our liability to you and those accompanying you at the property is strictly limited to direct loss up to the amount paid by you on booking but this does not apply to our liability for: a) death or personal injury caused by our negligence; b) fraud or fraudulent misrepresentation on our part; c) anything else for which liability may not at law be excluded. We shall not be liable to you at all for any indirect or consequential loss, whether caused by negligence, breach of contract or otherwise. We are also not liable to you for any noise or disturbance from neighbours or other activities outside the property (including agricultural and street noise).